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MEMORANDUM

TO: CRRA Organizational Synergy & Human Resources Committee

FROM: Moira Kenney, Board Secretary/Paralegal

DATE: January 25, 2010

RE: Notice of Meeting

There will be a regular meeting of the Organizational Synergy & Human Resources Committee of the CRRA Board of Directors on Monday, January 25, 2010, at **2:00 pm** in the Legal Conference Room at the CRRA offices, 100 Constitution Plaza, Hartford, CT.

The purpose of the meeting will be to discuss the following matters:

- I. Approval of Minutes of the December 14, 2009, OSHR Committee Meeting (Attachment A).
- II. Executive Session to discuss personnel matters (See Confidential Package).
- III. Review and Recommend Approval of Senior Management Merit Increases (Attachment B)
- IV. Executive Session to discuss personnel matters.

If you will be unable to attend, please notify Moira Kenney at (860) 757-7787 immediately.

cc: Tom Kirk, President
Jim Bolduc, CFO